

Murray City School District Patron Concern Form

Date of Concern:	School:
Name:	Student:
Telephone No.:	E-Mail:
Describe the concern as accurately as possible (including dates, locations, witnesses, and any relevant information):	
(Attach additional information if necessary)	
Signature of Person Filing Complaint	Date
School Involvement	
Date Received:	Date Completed:
Result: Parent/Complainant notified of result (required) via:	phone e-mail in person other
Concern resolved:	
Concern unfounded Concern Inconclusive	Referred to District
District Involvement (if unsuccessfully resolved at the school level)	
Date Received:	Date Completed:
Result: Parent/Complainant notified of result (required) via: phone e-mail in person other	
Concern resolved:	
☐ Concern unfounded ☐ Concern Inconclusive	Referred to District

A copy of this should be kept at the school or sent to Student Services and saved for two years from the date of concern.

Note: It is the expectation that issues of concern be addressed at the level of concern first. For example, if a parent has an issue with the curriculum taught in a class, the parent and teacher should meet first to resolve that issue.