

DIRECT DEPOSIT FORM

Murray City School District

Instructions

Fill in all spaces below. For each account that is to be set up, you must staple a voided check to this form (**deposit slips will not work**). If the account has no checks, you will need to get the bank's routing number and your account number and write it in the area below. If only one account is listed, your net pay will be deposited there. If a second account is desired, you must specify the amount to be deposited in the secondary account and the balance of your net pay will be deposited in the primary account.

Employee Information

Date:	
Name	
Social Security #	
School/Location	

Account Information

Primary Account

Not necessary to complete if attaching a voided check

Bank/Credit Union Name	
Account #	
Routing #	
Account Type	<input type="checkbox"/> Savings <input type="checkbox"/> Checking

Secondary Account (optional)

Bank/Credit Union Name	
Account #	
Routing #	
Amount to be deposited	\$
Account Type	<input type="checkbox"/> Savings <input type="checkbox"/> Checking