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Statement of.....

Policy and Responsibility

SUBJECT: CREDIT ALLOWANCE FROM PRIVATE EDUCATION INSTITUTIONS

Credit may be granted to a petitioning student on the following conditions:

1. Application for credit allowance must be dealt with on an individual student basis. Approval given for one student does not infer automatic approval in other cases.
2. Each student desiring credit by this process must make written application with the school principal or designated administrator.
3. The amount of credit to be accepted by the school under such programs must be worked out on a prior approved individual basis. Such credit will be evaluated on the following basis from information provided by the private educational institution:
 - a. Written confirmation that the State Board of Education has evaluated the program relative to their requirements for high school graduation and found it acceptable.
 - b. Subjects to be taken by the student must be identified by title, content, and skills to be taught.
 - c. Time required for completion must be defined.
 - d. The process for student evaluation at course completion must be described.
 - e. Valid certification by institution of satisfactory completion of the course by the student must be filed with the district school.
4. Evaluation of the above application and determination of credit to be granted will be done by a committee comprising representatives of the school administration, a counselor, and a faculty member from the subject area involved.
5. Courses for which credit is granted shall be those which meet the minimum state requirements for graduation.