**Murray City School District Professional Advancement Committee Lane Change Request Form (Page 1 of 2)**

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| --- | --- | --- | --- | --- |
| This application is for | [ ]  BS+20 semester | [ ]  BS+30 semester | [ ]  Masters | [ ]  Masters+27 semester |
| Name: |       | Teaching Assignment:       | School: |       |
| BS Degree:       | Date Conferred:       | MS Degree:       | Date Conferred:       |
| Accredited Institution |       | Accredited Institution |       |

An official transcript, your CACTUS Professional Development page, or other appropriate documentation must accompany this application. All approved credits accumulate to qualify the employee for lane changes.

**BS + 20 semester BS + 30 semester**

**(BS +20 and BS +30 semester hours must be post teacher certification. +30 requires only 10 additional quarter hours from the +20 lane.)**

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| Course No. | Description | Institution | Date | Credit |  | Course No. | Description | Institution | Date | Credit |
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| Total Hours |       | Total Hours |       |

Your application was [ ]  approved [ ]  denied\* by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_\_/\_\_\_\_

 Committee Member Date Committee Member Date

\*If denied, a separate letter will be attached indicating the reasons for the denial.

**MS Column MS + 27 semester**

**(27 hours post teacher certification.)**

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| Course No. | Description | Institution | Date | Credit |  | Course No. | Description | Institution | Date | Credit |
| Submit your official transcript showing you have been awarded a Master’s degree. You do not need to list specific courses. |       |       |       |       |       |
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| Total Hours |       |

Your application was [ ]  approved [ ]  denied\* by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_/\_\_\_\_/\_\_\_\_

 Committee Member Date Committee Member Date

If denied, a separate letter will be attached indicating the reasons for the denial.