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Statement of.....

Policy and Responsibility

SUBJECT: GUIDELINES FOR REMEDIATION FOR SECONDARY SCHOOLS

Our goal is to help each student develop life skills that will allow them to be successful.

- A. 7-9 Grade Tutorial Programs
 1. When a 7-9 grade student is identified as at risk of failing any class the teacher will refer the student to a tutorial class with materials that specify areas of content and skill deficiencies causing the failure.
 2. Reason for the referral will be sent to the parent and the school counselor. The teacher will keep one copy on file. At the end of the permanent grading period, the referring teacher will award the final term grade based on the students' performance in class and tutorial program.
 3. The student must present a tutorial form when registering for the tutorial class in order to assure instruction in areas of deficiency.
 4. The student may also pass a core or teacher generated test and/or course work that demonstrates proficiency in the failing area.
 5. The student may meet with the principal and counselor and discuss a pre-approved educational program for improving skills in the curriculum areas failed.
- B. 7 -12 grade teachers will notify students and parents that failing specific core classes will require the student to register for a remediation class through the counseling center.
- C. When a student has satisfactorily completed a remediation class, the grade and credit earned are added to the transcript and is indicated as a remediation class. The original failing grade remains on the transcript and is not purged from the record. This affects students in grades 7-12.
- D. If there is a perceived error, any grade change must be completed within the following quarter or by June 30 for the fourth quarter.
- E. There will be a fee for participation in 7-12 grade remediation courses and 7-9 grade tutorial classes. See Policy PS 428 Fees, Textbooks, and Supplies for a current list of pricing.

F. Under District and State requirements there are specific core classes, grades 9-12, which must be passed or remediated in order for a student to graduate. Students must remediate classes that are required for graduation.