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Statement of.....

Policy and Responsibility

SUBJECT: COMMUNICATION TO THE BOARD

All reports or communications to the Board shall be submitted in person or in writing through the superintendent or president of the Board.

- A. Citizens Groups: Citizens are welcome at meetings of the Board (see SB 112 Public Participation at Board Meeting if you wish to make a public comment).
- B. Secure an Appointment: Permission to present problems to the Board must be secured in advance of the meeting from the superintendent or clerk.
- C. Employee Wishing to Meet with the Board: Teachers and other employees must first discuss policies of the schools or district with the principal. After discussing the problems with the principal the employee must discuss the problem with the superintendent. If the teacher or employee still has a question or believes the matter should be presented to the Board, he may so request through the superintendent. Such request must be in writing and submitted to the superintendent at least five days preceding the regular meeting of the Board.
- D. Employees Invited to Meet with the Board: Upon invitation of the superintendent or president an employee may be invited to meet with the Board to discuss school problems. Since the meeting is with the board, state law requires the meeting be open to the public. Any action taken by the board as a result of the meeting is final.