CLASS TIMES

Preschool arrival time is from 9:00 – 9:10 a.m. for morning classes and from 12:30 – 12:40 p.m. for the afternoon classes. Students may be picked up between 11:15 – 11:30 a.m. or 2:45 – 3:00 p.m. A fee of $10.00 will be assessed for each 15 minutes that a parent is late picking up a child after 11:30 a.m. in the morning or 3:00 p.m. in the afternoon.

SIGN IN

Each child must be brought to the classroom and signed in by a parent or designated adult. Children must be signed out as well and will NOT be released without written permission. It is helpful to let the teachers know if there is a change in the pickup routine. ID will be requested if there is any question.

PARKING

To ensure the safety of your child, please park in the lot south west of the center and cross the street using one of the crosswalks. Parking behind the center is reserved for staff members and those with handicap access plates or hang-tags and parents with special permits. Absolutely NO parking or stopping is allowed in front of the building. Those needing special permits may request them from the teachers or the ECEC Manager.

**Any vehicle parked illegally will be issued a warning for the first offense. If a second infraction occurs the vehicle will be towed at the owner’s expense.**