SCHEDULE CHANGE REQUEST 2020-2021
Parent Permission Form

To request a schedule change students must meet with their assigned counselor and bring this completed form, including the parent/guardian signature. See the counseling secretary to sign up for an appointment and you will be called out of class on a first come, first serve basis. Because of the heavy class loads it will be very difficult to make a class change. Each class change fee is $10 per change and for extenuating circumstances only. Schedule changes are made the first 4 days ONLY of the semester. No schedule changes at the end of term 1 or term 3.

Student’s name __________________________________________________________

Request to DROP the following class(es):  Request to ADD the following class(es):
__________________________________ ___________________________________
__________________________________ ___________________________________
__________________________________ ___________________________________
__________________________________ ___________________________________

Parent’s Signature__________________________ Phone_________________

Student’s Signature__________________________ Date_________________