

This updated plan has been put together using information that is currently available with the health and safety of our students, families, and staff in mind to mitigate and minimize risk; however, knowing we are unable to eliminate all risk. Murray City School District will work to be as prepared as possible to adapt to change as things evolve quickly and changes may be unavoidable.

Guiding Principles

- Ensure the safety of students and employees.
- Provide options that allow families to choose what is best for their situation while minimizing the disruption to families and schools.
- Safeguard the mental and social health of students and employees.
- Support educators and equip them for success.
- Provide clear and consistent communication to the entire school community.

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Communication and Training

Item Protocol

Regularly communicate to staff, students and families District measures and informational updates.

A specific landing page on the MCSD website (www.murrayschools.org), under the COVID Information tab, will act as a central content library for all District measures as well as information updates.

Parent Square, Social Media, Voice Messaging System, Internal Email, and Local Media will all be used as needed to provide pertinent information to staff, students, and families.

Appoint a point of contact for each school available for questions or specific concerns.

School points of contact will be responsible to provide public health the names of individuals who were exposed to a positive case (exposure is closer than 6 feet for 15 minutes.) Public health will contact families of those who have been exposed.

School Points of Contact

Murray High School

Emily Bird, Assistant Principal 801-264-7460

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Hillcrest Junior High School

Jim Bouwman, Principal

801-264-7442

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Riverview Junior High School

Earl Kauffman, Principal

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Grant Elementary

Mindy Ball, Principal

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Horizon Elementary

Whitney Anderson, Principal

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Liberty Elementary

Jill Burnside, Principal

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Longview Elementary

Becky Te'o, Principal

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McMillan Elementary

Hannah Dolata, Principal

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Parkside Elementary

Heather Nicholas, Principal

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Updated 8.3.2021

	Viewmont Elementary Jennifer King, Principal 801-264-7438 jking@murrayschools.org
Parent Education/Training	Parent Education will be communicated on: - What it means to be 'healthy' when sending a student to school - Daily symptom checking at home - Partnering together to ensure that the education community, as a whole, is as healthy as possible - Hygiene etiquette for students to reinforce at home
Monitoring of COIVD-19 numbers in	A data dashboard will show the number of positive cases in each school

schools

The dashboard will be located on the MCSD webpage under the COVID Information tab.

The dashboard will be updated Monday – Friday.

Accommodating Individual Circumstances

Item	Protocol
Create a process for students/families	Process for Staff
and staff to identify as high risk for severe illness due to COVID-19.	As needed, staff who are 65 years or older (high risk) may notify the Director of Personnel so that enhanced protective measures may be offered.
	As needed, staff who identify as high risk due to underlying medical conditions, as designated by <u>CDC guidelines</u> or their medical provider, may notify the Director of Personnel so that enhanced protective measures may be offered.
	Employees who require accommodations and qualify under the Americans with Disabilities Act (ADA) should contact the Director of Personnel for assistance.
	<u>Process for Students/Families</u>
	Families who are not comfortable sending their student(s) back to school will have the option to participate in online learning.
	Parents/Guardian of students with a health care plan/504/IEP should contact the school nurse and/or school principal if additional protective measures are needed.
	Parents/Guardians of students without a health care plan, who have medical concerns that would put their student at increased risk because of COVID, should contact the school nurse and/or school principal if additional protective measures are needed.
Accommodate personal decisions of families and students who would prefer to continue remote learning, to the extent of resources available	Families who are not comfortable sending their student(s) back to school will have the option to participate in online learning. (see the school schedules/operations section) Meal Service is available for those student(s) participating in online learning.

	Meal service for online students is only for enrolled students, will be subject to our meal service process, and is pick up only (not eaten at school).
Supporting social/emotional needs of students including physical breaks and peer engagement	School administrators will be asked to work with the school faculty to support the social/emotional needs of students.
	Each school with their building leadership teams and social workers will provide structures to address the social and emotional needs of students.
	Options include: small group sessions individual sessions classroom lessons community circle protocols
Supporting social/emotional needs of educators including additional stresses related to workload, adult interactions, and breaks	MCSD Employee Assistance Program. Employees will be supported by the principal/supervisor by regular check-ins regarding workload and stresses.
Inform and accommodate personal decisions of employees by making them aware of leave benefits	Leave benefits are available to all employees as designated under either the Master Agreement for certified staff or the Classified Agreement for classified staff.

Enhanced Environment Hygiene & Safety

Item	Protocol
Develop protocols for implementing an increased cleaning and hygiene regimen	See Classroom Cleaning Protocols See Cafeteria Cleaning Protocols Building Cleaning Protocols (including high touch points) - The district will implement a multi-step cleaning protocol in all schools to include daily disinfection of touchpoints — drinking fountains, handrails, door handles, sinks, toilets. - Other daily disinfection will include bathroom floors, student desks and chairs, locker handles and computer mice and keyboards. - An electrostatic sprayer will be used with an EPA approved ingredient that kills COVID-19 and other viruses for high student touch points and areas.
	 Cafeteria Cleaning Protocols Custodian will use electrostatic sprayers on all cafeteria tables after each school day; cleaning of each table will take place by lunch staff after each group of students using protocols already in place. Playground Cleaning Protocols: Sanitized once/day Students wash and/or sanitize hands before and after using playground equipment

	Discoursed halfs assisting distance
	 Playground balls sanitized after each use Students not allowed to bring playground equipment from home
Face Coverings	Face coverings are not mandatory. Families will need to make individual decisions about when and where to have students wear face coverings. Please know that most health officials encourage wearing face masks to help prevent the spread of COVID-19. We ask that everyone in our school community respect the individual decisions that are made by families. The SLCoHD, in alignment with the Utah Department of Health, also strongly recommend that everyone—vaccinated or not—wear a face mask when indoors in public, including in school. This is especially important in K-6 schools, since children under 12 are not yet able to be vaccinated. In the May 2021 special session, the Utah State Legislature passed HB 1007 which eliminates a school district's power to enforce its own mask mandate for the upcoming school year. Specifically, the bill prohibits a face covering requirement to participate in or attend instruction, activities, or in any other place on the school campus or facilities in the system of public education after the end of the 2020-2021 school year. HB 1007 does allow for a state or local health department to act under applicable law to contain the spread of an infectious disease. Murray City School District will follow all orders from state or local health officials regarding face coverings.
Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to staff/students/visitors in controlled environments to ensure safe use	Alcohol based sanitizer will be available in all classrooms as well as the library, cafeteria, gym, and main office. Disinfectant wipes will be made available to every classroom as well as the library, cafeteria, gym, and main office.
Bussing	See Student Transportation Protocols
	Students will be assigned a permanent seat on the bus to minimize the mixing of students from different households and to help with contact tracing. Students of the same family will be assigned seats together. School bus camera systems will also assist in contact tracing efforts if needed.
Cafeteria	School administration will stagger lunch hours, to the best of their ability, to reduce the number of students in the lunchroom at one time. Students will come to the lunchroom as a class and be organized by their teacher to facilitate contactless entering of lunch numbers (elementary only). Students will be assigned a seat in the cafeteria (elementary only). School administration will consider to what extent, if any, outside space can be used during lunch times.
Classroom Environment	Students spaced 3 feet apart when possible. Seating charts to support contact tracing.

	Teachers will open their classroom doors 15 minutes prior to start of school and doors should remain open throughout the day to reduce door/handle high touch points and help to ensure good air flow.
Computer Labs	Student Chromebooks will be utilized to the greatest extent possible.
	Students using loaner Chromebooks from the school may be asked to wipe down the device at the end of use.
	School administrators will develop a protocol for checking in/out loaner Chromebooks.
	Students using classroom computer labs or open computer labs may be asked to wipe down the keyboard, mouse and monitor after each use.
HVAC	MCSD uses the highest-grade pleated filters possible for each school's HVAC system.
	Filters will be changed on a quarterly basis. Date will be marked on each filter when installed
	Air exchange ventilation systems will be turned on a minimum of 2 hours before occupancy and left on for 2 hours after all individuals have evacuated the building.
	Medical Grade Air Purifiers with a true HEPA filter will be used in all classrooms. Teachers will turn on the purifiers when they arrive in the morning and turn them off before they leave in the evening.
	In buildings with windows that open, staff will be allowed to open windows to increase outside airflow throughout the building.
Hygiene Standards Instruction	Educators will be trained on a protocol for teaching hygiene standards as part of regular instruction via Canvas course modules.
	All classroom teachers will train students on the following:
	See Protocol for Handwashing and Covering Coughs/Sneezes
	*A handwashing video produced by the CDC is included in this protocol.
	See CDC Health Promotion Materials
Student Personal Space	Teachers will spray down areas that students have occupied using a mist sprayer and EPA approved solution.
	Custodians will fill the mist sprayers nightly for teachers.
	Students may be asked to wipe down their personal space (desk, chair, etc.) before leaving at the end of the class.
Students Who Are III at School	Students who present at school with COVID symptoms at any time during the day will be placed in a designated isolation room.
	Parents will be contacted. Students will need to be picked up within 30-minutes of being notified by the school.
	Parents need to make sure they have updated contact information in Aspire and multiple contacts as available.
Water Fountains	Contactless water bottle fillers are available in each school.

Students should bring their own refillable water bottle from home. In the event a student needs a refillable water bottle, one will be provided for them.
Students are expected to use re-usable water bottles and not the drinking fountain itself.
Drinking fountain 'dispensers' will be covered.

School Schedules/Operations

Item	Protocol
Instructional Models	 Elementary: In-Person or Fully Online Those participating in the fully online option will need to declare this during registration. Online students must commit to a full semester at the beginning of each semester. Online students will be permitted to move from online to in-person at any time during the semester. However, once they have moved to in-person, they cannot move back to online. Secondary: In-Person or Online Students/Parents seeking online options are asked to contact their school counselor to discuss a plan.
School Beginning and Ending Times Monday – Friday (August 16 – 2021)	MCSD will hold an early dismissal for the first week of the school year. Elementary Grades 1- 6: 8:30 a.m. – 1:15 p.m. Junior High School: 7:55 am. – 12:10 p.m. High School: 7:50 a.m. – 12:00 p.m.
School Beginning and Ending Times (Beginning August 23 – June 2, 2022)	Elementary Grades 1 – 6 - Monday, Tuesday, Thursday, Friday: 8:30 a.m. – 3:15 p.m Wednesday: 8:30 a.m. – 1:15 p.m. Elementary All Day Kindergarten - Monday, Tuesday, Thursday, Friday: 8:30 a.m. – 3:15 p.m Wednesday: 8:30 a.m. – 1:15 p.m. Elementary Kindergarten AM - Monday, Tuesday, Thursday, Friday: 8:30 a.m. – 11:35 a.m Wednesday: 8:30 a.m. – 10:35 a.m. Elementary Kindergarten PM - Monday, Tuesday, Thursday, Friday: 12:26 p.m. – 3:15 p.m Wednesday: 11:15 a.m. – 1:15 p.m.
	Junior High School - Monday, Tuesday, Thursday, Friday: 7:55 a.m. – 2:40 p.m.

Wednesday: 7:55 a.m. – 1:50 p.m.

	 High School Monday, Tuesday, Thursday, Friday: 7:50 a.m. – 2:30 p.m. Wednesday: 7:50 a.m. – 2:00 p.m.
Guidelines for Students	Remain engaged in your learning.
	Wash your hands frequently for at least 20 seconds and avoid touching your face.
	Sit in assigned seats in classrooms, during activates/assemblies/field trips, and on the bus.
	When attending activities and athletic events, adhering to approved safety measures in place at the time.
	Bring a personal water bottle to school each day; one will be provided to each student who needs one.
Guidelines for Parents	Monitor your child each morning for symptoms and do not send them to school if they exhibit any of the following:
	 Fever greater than 100.4 degrees Persistent cough, shortness of breath, or difficulty breathing Chills or muscle aches Sore throat New loss of taste or smell
	Reinforce the expectation for frequent hand washing.
Assemblies	Assemblies will be permitted.
	When possible, seating charts will be kept.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the assembly.
Athletics/Activities For all UHSAA Sanctioned Events	MCSD will follow the guidance and requirements outlined by Utah High School Activities Association.
Adult Education	MCSD will continue to operate adult education under the established partnership with the Granite School District.
Attendance	MCSD Board Policy PS 401 – Attendance
	In-Person Students: Attendance will be taken daily and entered into ASPIRE.
	Online Students: Students enrolled in an online course through the school or through a nontraditional program must log in to the course website each day at the elementary level and at least once every five (5) school days at the secondary level until the course is completed. Elementary students will be assessed an absence for each day they do not login. Secondary students who do not login during a five-day period will be assessed five absences.
Attendance Recognition	Schools will not be incentivizing and/or recognizing perfect attendance. Teachers will not provide 'participation points' as a means of grading.
Back to School Nights	Back-to-School nights will be permitted.

	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the event.
Citizenship (MHS)	Regular citizenship policies will apply.
Community Education/MCE Dance	Community Education and MCE Dance classes will be held.
Classes	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the class.
District Media Center	The District Media Center will be open.
	Those using the district media center will be expected to sanitize any equipment that is used.
Drivers Education Range and Road Driving	Wash or sanitize hands before entering the vehicle and after leaving the vehicle.
	Where possible, share student and parent documents electronically; avoid handling and sharing paperwork.
Family Nights	Family nights will be permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the event.
Field Trips	Field trips will be permitted. Rolls/seating charts should be kept to allow for contact tracing as needed.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the trip.
Grading	Normal grading procedures will apply.
	In the event the school/district moves to remote learning, a modified grading schedule may be distributed to parents/students (based on the length of remote learning) – this DOES NOT apply to those who are participating in the digital only option.
Halloween Parades (Elementary)	This will be reevaluated on October 1, 2021, and a decision made based on health conditions at the time. A decision will be communicated to parents and students on October 4, 2021.
Kennecott Nature Center	The Kennecott Nature Center will be open.
	Participants will be asked to follow any protocols set forth by the district and/or health department when visiting the nature center.
Lockers	Use of lockers will be under the direction of the school administrator.
Meal Service (breakfast/lunch)	All meals will be free for the 2021-2022 school year.
	Where possible, staggered lunch service as determined by the school.
Outside Food/Drink	No outside food or drink is to be brought into the classroom by students/parents; this includes birthday or special recognition treats. Students are allowed to bring home lunch for consumption at school.
Performances	Performances are permitted.

	Participants will be asked to follow any protocols set for by the district and/or health department at the time of the event.
Pre-Service Teacher Observations	Pre-Service Teacher Observations will be permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the observation.
Recess (Elementary)	Elementary students will have recess.
	See Physical break and recess guidance
Research Requests	Research requests will be permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the request.
PTA Meetings	PTA meetings in the school are permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the meeting.
School Community Council Meetings	School Community Council meetings in the school are permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of the meeting.
Spartan Station Daycare	Will follow all SLCO Heath Regulations and Guidelines for Preschools.
	Teachers will teach and reinforce handwashing and covering sneezes/coughs.
Student Activities/Meetings	Student activities/meetings are permitted.
	A roll of all students participating must be kept supporting contact tracing if necessary.
Student Teachers	Student teachers are permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department during their time in the school.
Travel	Travel (student and employee) is permitted.
	Participants will be asked to follow any protocols set forth by the district and/or health department at the time of their travel.
Volunteers and Visitors (Including	Volunteers and Visitors will be permitted.
Guest Presenters)	It is recommended that volunteers and visitors wear masks when in the building.
	Volunteers and Visitors will be asked to follow any protocols set forth by the district and/or health department at the time of their visit.
	In the event of an outbreak at a school or in the community, volunteers and visitors may be limited.

Monitoring for Incidences

Item	Protocol
Develop administrator/teacher/staff education and training on your LEA's protocol for symptom monitoring	MCSD uses the Utah School Nurse Association (USNA) protocol for symptom monitoring as contained in the following document. See Protocol for Symptom Monitoring
Establish a plan to assist families in conducting symptom checking at home	Symptoms of Coronavirus (COVID-19) will be provided to parents. See Symptoms of Coronavirus – English See Symptoms of Coronavirus - Spanish See Protocol for Parents – Symptom Checking at Home
Educate and promote to staff/students: "If you feel sick; stay home"	Promote CDC guidance on <u>"If you feel sick; stay home"</u>
Do not allow symptomatic people to physically return to school until they meet state or local health department criteria to do so or are cleared by a medical provider	Anyone who tests positive for COVID-19 will not be permitted at school or any school activities during their isolation period (10 days) – regardless of vaccination status.
Communicate health and safety issues transparently, while protecting the privacy of students and families	Only essential personnel (school administrators, school nurse, and Human Resources) will be routinely notified of the names of positive cases. Other identifiable information (e.g. name, class, grade, school) will only be shared as needed for contract tracing and prevention purposes. Names of individuals testing positive for COVID will not be shared with our school families.

Containing Potential Outbreaks

item	Protocol
Establish school outbreak thresholds and test to stay procedures	 SB 107 requires schools to do a Test to Stay event when: Schools with 1,500 or more students have 2% of their students test positive for COVID-19 Schools with fewer than 1,500 students have 30 students test positive for COVID-19
	When these thresholds are met, students must be tested to remain at the school for their learning and extracurricular activities – unless they have been immunized or have had a confirmed case of COVID-19 in the previous 90 days.

Quarantine/Isolation Protocol

scheduled medical needs; and (3) an

Item	Protocol
Quarantining exposed students	Quarantine decisions will be made by the Health Department. Parents/guardians will be contacted by public health if they spent more than 15 minutes closer than six feet to someone who has tested positive for COVID-19. The notice will recommend that these exposed students remain at home for up to 10 days, unless they:
	 choose to wear a face mask at school for 10 days after the exposure, or are immunized, or have had a confirmed case of COVID-19 in the past 90 days.
	All exposed individuals can choose to test out of masking or quarantining on day 7.
Designate isolation rooms at each school to temporarily house students who are waiting to be picked up (students will need to be picked up within 30 minutes of notification by the school)	Murray High School: Visiting Athletic Team Room Hillcrest Junior High: Room #131 Riverview Junior High: Health Room in Front Office Grant Elementary: Sick Room #2 Horizon Elementary: Stage area in gym with curtains drawn Liberty Elementary: Supply Room Longview Elementary: Sick Room McMillan Elementary: Workspace 2 Parkside Elementary: Room #40 Viewmont Elementary: Room #34
Limit the number of students in the office or health room by managing minor injuries and first aid in the classrooms. Provide information to school administrators and secretaries related to students who are referred to the office.	School nurses will provide extra Band-Aids for minor injuries to be taken care of in the classroom. Gloves will be available for each classroom. Ice packs should not be distributed to students unless there is a visible injury. Teachers, paraeducators and recess aides will follow the Utah School Nurses Association (USNA) Teacher Flowchart outlining what items should be treated in the classroom and/or on the playground in order to decrease health office congestion and prevent potential exposure to infectious disease. See <u>USNA Teacher Flowchart</u> Secretaries should follow the health room protocol as outlined.
	See <u>Health Room Protocol</u> See Asthma Care at School – Post COVID-19 Outbreak
Each school will designate the following: (1) a general waiting area for students presenting with unscheduled needs; (2) a well student area for students presenting with	Murray High School General waiting area: Main Office Waiting Area Well student area: Attendance Office Sick Room Isolation area: Visiting Athletic Team Room

isolation area for students presenting with COVID-19 symptoms

Hillcrest Junior High

General waiting area: Office Sick Room Well student area: Office Conference Room

Isolation area: Room #131

Riverview Junior High

General waiting area: Counseling Office and Front Office Well student area: Counseling Office and Nurses Station

Isolation area: Health Room in Front Office

Grant Elementary

General waiting area: Sick Room #1 Well student area: Room #19 Isolation area: Sick Room #2

Horizon Elementary

General waiting area: Front Office/Sick Room Well student area: Front Office/Sick Room

Isolation area: Stage area in gym with curtains drawn

Liberty Elementary

General waiting area: Main Office Well student area: Office Copy Room

Isolation area: Supply Room

Longview Elementary

General waiting area: Main Office

Well student area:

Isolation area: Room #10 (small office inside)

McMillan Elementary

General waiting area: Nurses room Well student area: Nurses room Isolation area: Workspace 2

Parkside Elementary

General waiting area: Sickroom in Office

Well student area: Office Isolation area: Room #40

Viewmont Elementary

General waiting area: Chairs Outside of Main Office (Room #32)

Well student area: Room #32 Isolation area: Room #34

* These areas are subject to change based on circumstances and needs of the school

Temporarily Reclosing (if Necessary)

Item	Protocol
In the event of an outbreak, establish a plan consistent with Utah Law.	In the event of an outbreak, MCSD will notify the Salt Lake County Health Department.
	Any final decision made regarding class, grade, or school dismissals will be made in keeping with:
	Senate Bill 107: In-Person Instruction Prioritization The requirement to provide in-person instruction does not apply for a temporary period if the governor, the president of the Senate, the speaker of the House of Representatives, and the state superintendent of public instruction jointly concur with an LEA's assessment that due to public health emergency circumstances, the risks related to in-person instruction temporarily outweigh the value of in-person instruction.
Remote learning capabilities	Each student in grades 1-12 will have a district issued Chromebook, charger, and protective case and will transport Chromebooks to and from home and school each day.
	Grade K will be provided a Chromebook in class. If remote learning for an entire class/school is required, Chromebooks will be available to K students to take home.
	All families will have the choice of insurance options for Chromebooks upon registration.

Legislative Directives

Item	Directive
Schools have clear direction from the Legislature Schools means a public, private, or parochial nursery school, licensed or unlicensed day care center, child care facility, family care home, Head Start program, kindergarten, elementary, or secondary school through grade 12.	Report to the Utah Department of Health or the local health department regarding any individual suffering from or suspected of having a disease that is communicable.
Local education agencies (LEAs) have clear direction from the Legislature	Ensure that schools offer in-person instruction (53G-9-210(2)) Require schools that reach the 2% threshold of COVID-19 cases (or 30 students in schools with <1500 students) to initiate Test to Stay (53G-9-210(2)) Not require face coverings to attend or participate in in-person instruction or LEA-sponsored athletics/extracurricular activities (53G-9-210(5))