

Aspire - Current or Former Student Registration

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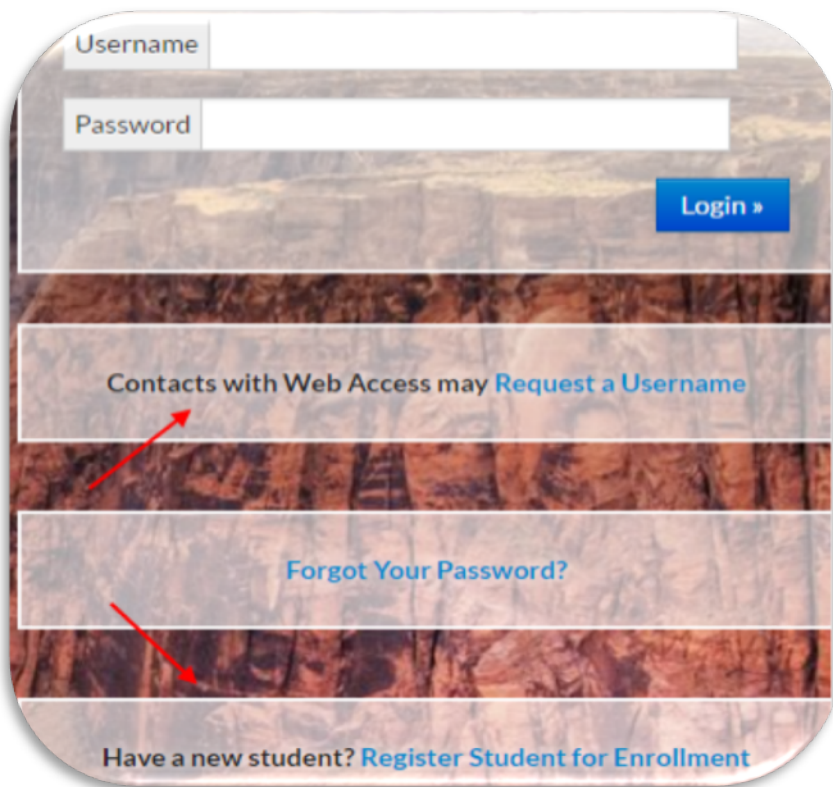
Current and Former Student Registration –

Parents / Contacts / Guardians - who have **Students who have been enrolled** at the school, but the Parent / Contacts are '**without an Aspire account**',

Parents / Contacts / Guardians - can create an account by doing the following:

Begin - Aspire login Screen and select - **Contacts with Web Access may - Request a Username.**

OR- select - **Have a new student? Register Student for Enrollment**



Select the option that applies - Request a Username (if you don't have one).

Register Your Student(s)

New Student Registration

Student has **NEVER** attended a school at Excellent Charter School

Please, DO NOT select this option if your student has EVER attended this school or another school at this district. Duplicate records will be created.

I already have an Aspire account.

Login and register student

I do not have an Aspire account.

Register new student(s)

Current Student Registration

Student is **CURRENTLY ATTENDING** or has **PREVIOUSLY ATTENDED** a school at Excellent Charter School

I already have an Aspire account.

Login and register student

I do not have an Aspire account.

Request a Username

To create an Aspire username and password- you need your **student's school ID number** and **birthdate**.

If you don't know your student's school ID number, you can look on an old report card, transcript (student number should be on report) or contact the school.

Enter **Student ID** number and **Birth Date** and select - **Lookup Student**.

Select Your Student

Student ID

« Cancel Birth Date mm / dd / yyyy

Lookup Student »

Continue - enter a Username - preferably your email address - this makes it easier to remember.

Follow Password requirements.

Please Select Yourself

If you are not listed, contact your student's school for further assistance.

☐ Karine Tunks

☐ Klarisa Kitamura

Choose a Username and Password

Your password protects your account

Avoid selecting an easily guessed password and take steps to keep your password safe. You must use at least 8 characters and include both letters and numbers or special characters.

Username

Password

Confirm Password

Confirm Student

Linsey Abreu (19 May 2014)

☐ I certify that I am authorized to access this student's school records

Current and Former Student Registration

If you can't remember your Aspire Account **Password or Username** - Select - **Need Help Logging In?**

Username

Password

[Login »](#)

Contacts with Web Access may [Request a Username](#)

[Need Help Logging In?](#)

Have a new student? [Register Student for Enrollment](#)

Password Assistance - Provide Username and Email Address - Submit

You will receive a generic password in the email you provided.

Password Assistance

Please provide your username and email address. We will send a link that will allow you to reset your password.

Username

Email Address

« Cancel Submit »

[Forgot Your Username?](#)

Forgot Your Username? - Provide Email Address - Submit

Username Assistance

Please provide your email address. We will send a link that will allow you to recover your username.

Email Address

« Cancel Submit »

You will receive your Username in the email you provided.

Aspire Username Assistance

=====

A request was just made to recover the username for an Aspire account associated with this email address. The username is: Eva2228

Feel free to contact the school if you need further assistance.

Thank you.

Develop LEA Aspire Username Assistance

<https://localhost/>

Current and Former Student Registration – with an Aspire account, there are two ways you can get into register your student(s). First, select the following link from the Aspire login page.

Register Student for Enrollment

Have a new student? [Register Student for Enrollment](#)

Select - I already have an Aspire Account - Login and register student**Register Your Student(s)****New Student Registration**

Student has **NEVER** attended a school at Develop LEA

Please, DO NOT select this option if your student has EVER attended this school or another school at this district. Duplicate records will be created.

I already have an Aspire account.

Login and register student

I do not have an Aspire account.

Register new student(s)

Current Student Registration

Student is **CURRENTLY ATTENDING** or has **PREVIOUSLY ATTENDED** a school at Develop LEA

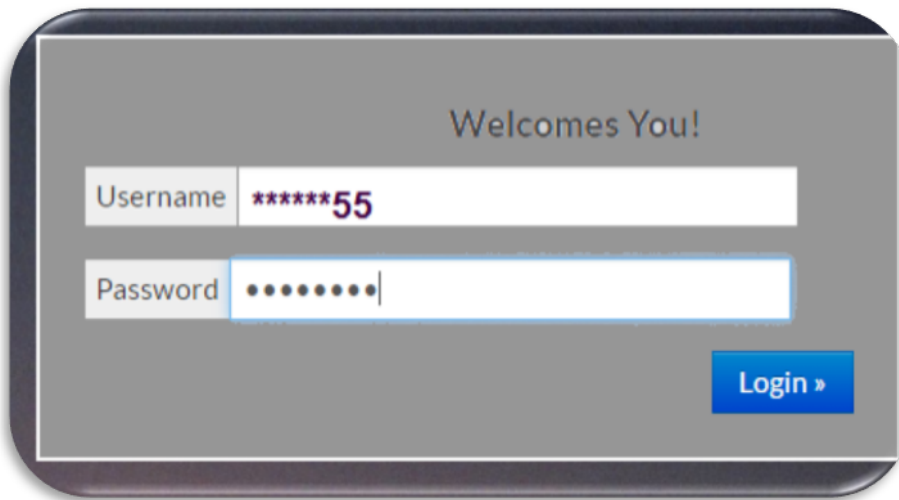
I already have an Aspire account.

Login and register student

I do not have an Aspire account.

Request a Username

It will take you back to the original login screen - **Enter your Username and Password**



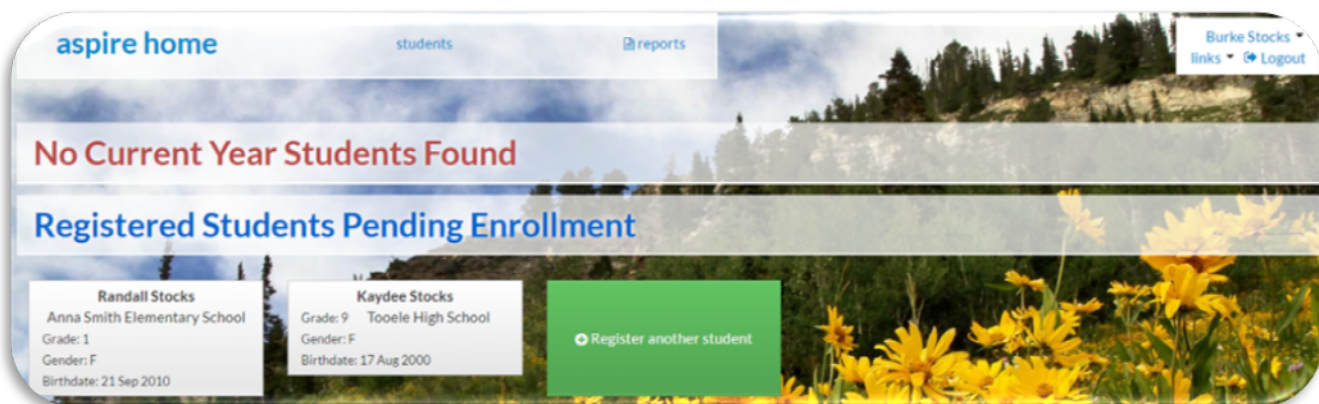
Welcomes You!

Username *****55

Password ••••••••

Login »

If the school does not have a registration window open or your child has not been enrolled in this school within the past year, you will not see Register on the student cards.



aspire home students reports Burke Stocks links Logout

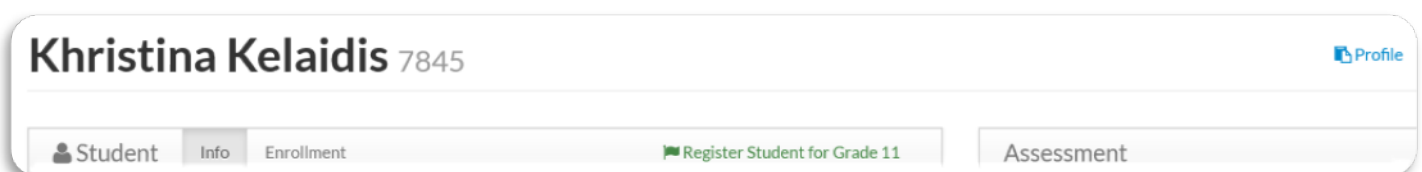
No Current Year Students Found

Registered Students Pending Enrollment

| | | |
|--|--|--|
| Randall Stocks Anna Smith Elementary School Grade: 1 Gender: F Birthdate: 21 Sep 2010 | Kaydee Stocks Grade: 9 Tooele High School Gender: F Birthdate: 17 Aug 2000 | Register another student |
|--|--|--|

or Register Student for Grade ?? on the Student Lens. Contact the school for assistance -

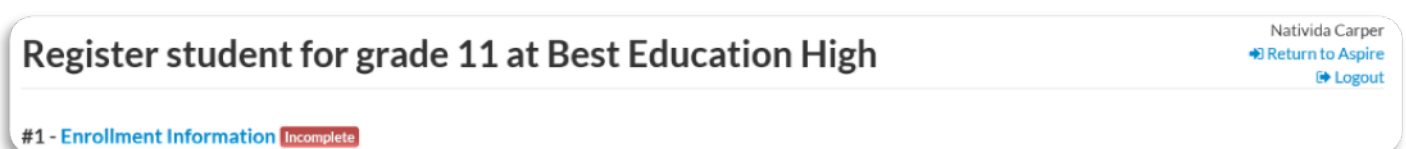
If the school has registration setup - after selecting a student card - you will see - Register Student for Grade ??



Khristina Kelaidis 7845 [Profile](#)

Student Info Enrollment [Register Student for Grade 11](#) Assessment

Enrollment Information - Incomplete - select - Enrollment Information and continue with the registration.



Register student for grade 11 at Best Education High [Return to Aspire](#) [Logout](#)

Nativida Carper

#1 - [Enrollment Information](#) **Incomplete**

When selecting a student to Register if you see This student can not be registered right now. WHY?

Select Student to Register

XXXXXXXXXXXXXXXXXXXX

This student can not be
registered right now.

[Why?](#)

XXXXXXXXXXXXXXXXXXXX

going into grade 4
at Great Education Academy
for school year 2017/2018

[Register](#)

XXXXXXXXXXXXXXXXXXXX

This student can not be
registered right now.

[Why?](#)

XXXXXXXXXXXXXXXXXXXX

This student can not be
registered right now.

[Why?](#)

Select - Why? You will see the following information:

Why can't I register my student?

You may not be able to register your student at this time for any of the following reasons:

1. The school has not yet opened up registrations for this student's grade level.
2. This student has not been enrolled in this school district or charter school within the past year. If this is the case, you must contact the school before registering your student. **DO NOT** select the "Register a New Student" option if this student has previously been enrolled at this school district or charter school.

Please contact the school if you have any other questions.

[Close](#)

Second - select - **Register** from the student card,

The screenshot shows a section titled "Select Student to Register". Below the title are three identical registration cards. Each card has a red arrow pointing to a dropdown menu. The first card shows "going into grade 6", the second shows "going into grade 1", and the third shows "going into grade 4". Each card also has a text input field for "at" and a "Register" button. The school year "2017/2018" is displayed at the bottom of each card.

From the Student's Lens you can select **Register Student for the Grade level ??** , this will be the grade level they will be entering next school year.


The screenshot shows the "Student" tab in the "Enrollment" section. A red arrow points to a green button labeled "Register Student for Grade 6". Below the button, there are fields for "Legal Name:", "Address" (with "Home" and "Mailing" sub-selects), "Grade: 5", "Advisor:", "SSID:", and "Born: 9/5/2005 (age: 11)".

Select - **Enrollment Information**.

The screenshot shows a section titled "Register student for grade 6 at". In the top right corner, there are links for "Return to Aspire" and "Logout". Below the title, there are two steps: "#1 - Enrollment Information" and "#2 - Security Policy". Both steps have a red "Incomplete" status indicator.

All of the information that was previously entered in the current school year for the student will be displayed in the fields. Check closely to make sure the data is accurate and add information that has changed. You will not be able to change **legal first name, legal middle name, legal last name, birthdate or gender**. If you find that something is wrong in any of those fields, you would need to contact the school. Continue and enter or accept the **Student information**.

Register Student

 Student Information

Student's Legal Name must match what is on their birth certificate or passport.

Legal First Name Legal Middle Name Legal Last Name

☐ Specify Preferred Names

Birthdate Gender

Birthplace

☒ Student was born outside the U.S.

What date was the student first enrolled in a U.S. school?

What date did the student first enter the U.S.?

Specify Preferred Names - is an option to give a favorite name or short name for a student -
Example: Legal Name :Charles - Preferred Name: Charlie.

Do not repeat the students first name in this field - Legal Name :Charles - Preferred Name: Charles.

You may not see this option to Specify Preferred Names - some schools do not allow preferred names.

If you do have this option, if you put a check in the box by Specify Preferred Names, you will be able to put the name that the student would like to be referred to but, **legal name is how students will be tracked and will display on many screens in state data submissions or legal documents such as a transcript.**

Student's Legal Name must match what is on their birth certificate or passport.

Legal First Name Legal Middle Name Legal Last Name

☐ Specify Preferred Names

If the student was born outside the U.S. - Please add checkmark: **Student was born outside the U.S.**

What date was the student First enrolled in a U.S. School and What date did the student first enter the U.S.? These dates would not be the same.

This information is used for testing students and helping the student succeed.

Register Student

Student Information

Student's Legal Name must match what is on their birth certificate or passport.

Legal First Name Legal Middle Name Legal Last Name

☐ Specify Preferred Names

Birthdate Gender

Birthplace

☒ Student was born outside the U.S.

What date was the student first enrolled in a U.S. school?

What date did the student first enter the U.S.?

When finished, select **Save** and the following screen will display - **Registration saved successfully.**

✓ Registration saved successfully.

Register Student


[Return to Aspire](#)
[Logout](#)

If the school has set up agreements for you and / or student to read and / or sign, they will show here.


Read all agreements, if there is a signature line for Parent and /or student, these signature names need typed exactly as they are displayed. **Signing your name(s) means you have read and agreed to the terms and conditions in the document. These documents are considered legal documents.**

Type the name(s) exactly the same as they display on the screen. If you get an error make sure there are no extra spaces in the names.

These online signatures are considered legal electronic signatures.

 **Agreements** [Return to Aspire](#) [Logout](#)

acceptable-use-policy 1 / 7





Consensus Policy Resource Community

Acceptable Use Policy

Free Use Disclaimer: This policy was created by or for the SANS Institute for the Internet community. All or parts of this policy can be freely used for your organization. There is no prior approval required. If you would like to contribute a new policy or updated version of this policy, please send email to policy-resources@sans.org.

I have read and agreed to the terms and conditions.

| | |
|---|---|
| Parent/Guardian Signature  <input type="text" value="Type your name exactly as shown above"/> | Student Signature  <input type="text" value="Type your name exactly as shown above"/> |
|---|---|

After - **Save** and **Continue** - it will return you back to the following screen where you can either return to **Aspire** and register another student or **Logout** of the system.

Register student for grade 6 at [Return to Aspire](#) [Logout](#)

Enrollment Information and Documents will now show **Complete**.

#1 - Enrollment Information Complete

#2 - Security Policy Complete

This student's registration is complete, has been sent to the school, and is pending enrollment.

[Return to Aspire](#)

Freshworks Switcher
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