



5102 S. Commerce Drive ■ Murray, Utah 84107
(801) 264-7400 ■ (801) 264-7456 (fax)

NOTICE OF VACANCY

PLEASE POST THIS ANNOUNCEMENT

**HILLCREST JUNIOR HIGH SCHOOL
Teaching Assistant II / In School Suspension (ISS)**

Responsibilities: Serve as a teaching assistant in the In School Suspension (ISS) program @ Hillcrest Junior High School; participate in the development and maintenance of systems for classroom management; prepare various reports and student lists to apprise administrators and teachers of student status and progress; monitor student behavior to evaluate progress and capabilities; oversee students placed on in-school suspension or before or after school detention; monitor student activity; make various assignments as needed to maintain student participation in academic learning; monitor or track students who have repeated tardiness or unexcused absences; maintain records of students participating in alternative classroom or detention programs; enforce behavior regulations. Also work as an education aide supervising the students in the hallway after lunch.

Job Specifications: Part-time hourly position – 28 hours per week (URS retirement benefits eligible)

**Classification/
Pay Grade:** Teaching Assistant II / Pay Grade 4

Salary Range: Current Employees: \$15.11 to \$21.88 based on years with the district
New-to-the-District: \$15.11 to \$17.29 based on experience and/or education

Closing Date: Until filled

**Application
Process:** Submit MCS D online application to:

[2023-24 Education Support Professional \(ESP\) Application](#)

Posted 2/21/2024

MURRAY CITY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Murray City School District to provide and promote equal opportunity employment compensation and other terms and conditions of employment without discrimination because of race, color, gender, religion, national origin age, disability, pregnancy, childbirth, sexual orientation, or gender identity. The District provides reasonable accommodation to the known disabilities of employees in compliance with the Americans with Disability Act.