



5102 S. Commerce Drive ■ Murray, Utah 84107  
(801) 264-7400 ■ (801) 264-7456 (fax)

PLEASE POST THIS NOTICE OF VACANCY  
**HILLCREST JUNIOR HIGH**  
**KITCHEN LEAD**  
**for the 2024-25 school year**

**Responsibilities:** Planning, organizing and managing the day-to-day operations to facilitate the proper operation of the school child nutrition program. This consists of breakfast and lunch meal service, supervising multiple employees at a time, using a practical knowledge of food safety and HACCP. Placing and accepting orders, being responsible for FIFO, being aware of expiration dates and proper food handling practices. Other responsibilities may include perform as a baker, range cook or food service preparer and server. Positions in this classification are distinguished by the requirement to direct the preparation of two or more main dish options. Responsibility to account for sales and revenues by coordinating data entry and coordinating bank deposits. Works under the general supervision of school principal and the Secondary Schools Supervisor. Provides close to general supervision to Cooks II, Cooks I and Lunch Clerks.

**Minimum Requirements:** HS Graduate/equivalent and two years experience in institutional, restaurant, or home cooking; one year of which preferred to have been in a school kitchen environment; Serve Safe certification required within 60 days of employment.

**Job Specifications:** Part-time hourly position; approximately 37.5 hours per week

**Job Classification:** Kitchen Lead

**Pay Grade:** Pay Grade 9  
**Salary Range:** 2024-25 ESP Salary Schedule (TBD)  
Health insurance and retirement benefits available

**Position Closing Date:** March 6, 2024 or until filled

**Application Process:** Submit MCSD Application and a letter of interest to:

[2023-24 Education Support Professional \(ESP\) Application](#)

**POSTED 2/22/2024**

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It is the policy of the Murray City School District to provide and promote equal opportunity employment compensation and other terms and conditions of employment without discrimination because of race, color, gender, religion, national origin, age, disability, pregnancy, childbirth, sexual orientation, or gender identity. The District provides reasonable accommodation to the known disabilities of employees in compliance with the Americans with Disability Act.