



5102 S. Commerce Drive ■ Murray, Utah 84107  
(801) 264-7400 ■ (801) 264-7456 (fax)

PLEASE POST THIS NOTICE OF VACANCY

## INTERPRETERS/TRANSLATORS

**Responsibilities:** Interpret and support parents and students. Provide translation services with patrons whose primary language is not English to assist school personnel, schedule appointments, and ask permission for testing, interpret during testing. Attendance, physical presence and timeliness are required and are essential functions of this position. Decides the meaning and context of words and phrases that require translation. Determines when to meet with students through parents and teachers. Work closely with parents of students who require interpretations services. Coordinates meetings with students. Works with teacher and administrators to schedule meeting. Other duties as assigned.

**Languages:**

- Spanish
- Portuguese
- Swahili
- Paston
- Persian
- Dari
- Farsi
- Punjabi
- Hinki
- French
- ASL
- Other
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**Minimum Requirements:**

- Must speak required language and English fluently.
- Broad language vocabulary.
- Knowledge of other cultures.
- Knowledge of specialized educational terminology.
- Interpersonal and communication skills.
- High school diploma or equivalent
- Must have six (6) months job-related work experience.

**Job Specifications:** Part time on an as-needed basis (“on-call”) and by appointment. May travel to different schools.

**Pay Grade:** Pay Grade 8

**Salary Range:** Current Employees: \$18.59 to \$26.81 based on years with the district  
New-to-the-District: \$18.59 to \$21.24 based on education and/or experience

**Application Process:** Submit the MCS D online application at:

[2023-24 Education Support Professional \(ESP\) Application](#)

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### MURRAY CITY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Murray City School District to provide and promote equal opportunity employment compensation and other terms and conditions of employment without discrimination because of race, color, gender, religion, national origin age, disability, pregnancy, childbirth, sexual orientation, or gender identity. The District provides reasonable accommodation to the known disabilities of employees in compliance with the Americans with Disability Act.