



5102 S. Commerce Drive ■ Murray, Utah 84107
(801) 264-7400 ■ (801) 264-7456 (fax)

Classified Contract Vacancy Notice

McMILLAN ELEMENTARY FACILITIES MANAGER

RESPONSIBILITIES: Full time Elementary Facilities Manager position responsible for upkeep and cleaning of assigned school building and grounds; keep building comfortable, safe and clean at all times. Custodian duties include cleaning walls, windows, furniture, floors (carpet and tile), and cleaning restrooms. Stripping and waxing tile floors, refurbishing gym floors periodically. Knowledgeable with various systems such as plumbing, heating, electrical and energy management, bells and fire alarm systems, etc. in the building; must have knowledge and ability to respond in case of problems with any of these systems. Oversee the custodial budget. Supervise part-time custodians as assigned.

MINIMUM REQUIREMENTS: HS Graduate and four (4) years of responsible experience performing above and related duties; must be able to handle cleaning machinery such as buffers, floor scrubbers, high speed buffers, etc.; good computer skills and working knowledge of Microsoft Office program.

JOB SPECIFICATIONS: Full time, twelve month contracted position. Work well with others; able to do multiple tasks at one time; good supervisory, communication, management and organizational skills.

PAY GRADE: Pay Grade 13

SALARY RANGE: Current Employees: \$24.68 to \$35.60 based on years with the district
New-to-the-District: \$24.68 to \$28.26 based on experience and/or education
Health and life insurance, retirement benefits and leave benefits

CLOSING DATE: July 5, 2024 or Unfil filled

APPLICATION PROCESS: Submit a letter of interest and the MCS D online application at:

[2024-25 Education Support Professional \(ESP\) Application](#)

Posted: 6/24/2024

MURRAY CITY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Murray City School District to provide and promote equal opportunity employment compensation and other terms and conditions of employment without discrimination because of race, color, gender, religion, national origin age, disability, pregnancy, childbirth, sexual orientation, or gender identity. The District provides reasonable accommodation to the known disabilities of employees in compliance with the Americans with Disability Act.